



**Foundation for
Women Entrepreneurs (Malta)**

ANNUAL REPORT – 2013

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The Foundation for Women Entrepreneurs

The Foundation for Women Entrepreneurs (Malta) is an independent non-profit organisation, which has been set up for the promotion of opportunities, awareness building, training and research in the field of Women Entrepreneurs and other gender issues.

The Foundation aims at establishing entrepreneurship as a culture and way of life for women – not only business owners, but workers, mothers and citizens on a national, European and Mediterranean level; The Foundation believes in promoting initiatives that foster the creation of women entrepreneurial networks that are accessible by the majority of women this is seen as an overarching structure for creating awareness of impact that women entrepreneurs can have on the national and regional economy, and helping prospective entrepreneurs to develop themselves.

The Foundation also supports research and training infrastructures in various areas including but not limited to the following fields: humanities, social sciences, natural sciences, languages, business management and other fields of knowledge; this will lead to assessing, evaluating and auditing female targeted initiatives and their effectiveness within a given context; The Foundation aims and believes in enhancing and networking with similar organisations and/or institutions and/or non governmental organisations in Europe and North Africa with the aim of establishing collaborative initiatives in order to Urgently and constantly address the issue of the so-called “gender inequalities” and assist communities to bridge that gap;

Hence the Foundation has taken upon itself a commitment to actively promoting the review, introduction and implementation of women policies in Europe, whether public or private, and for the adoption of better, affordable, accessible and more professional procedures and standards in all walks of life;

The Foundation also offers the promotion of guidance and training assistance to people involved in the provision of women-targeted services and also to members of their families in case of negative, traumatic or other similar effects arising out events connected to the performance of their duties.

The president of the organisation is Angele Giuliano and the Foundation became operational from December 2001 whilst the notarial deed was signed in October 2002.

The Foundation for Women Entrepreneurs - Council Board

President/ Administrator	Angele Giuliano
Vice-President	Annamaria Darmanin
Treasurer	Annalise Duca

The board members of the Foundation for Women Entrepreneurs meet once a month to monitor the progress of the Foundation; usually this takes place the last Friday of each month. The meetings take place at Gateway Centre, Kappillan Mifsud Street, Hamrun, Malta HMR1856.

The Foundation's General Secretary, Ms. Kerry Freeman, keeps minutes of the board meetings. These are circulated via email to the members of the board for approval. Formal approval of the minutes is done at the beginning of each council meeting.

Angele Giuliano

President

Annual Report – 2013

Grundtvig In-service training Courses - MT-2013-623-014

Promoting the Culture of Entrepreneurship

This course covers different topics related to Entrepreneurship and the making of this as a way of life for people. It delves into critical thinking and problem solving, as well as Human Resource Development with a matrix perspective taking into account the leadership styles primarily adopted by managers particularly those most successful in people management cross referencing them with motivational theories at work. This course will help facilitators to find out how best to promote start-ups and help people kick off into the business world.

Each participant taking part in this course is required to fill a pre-course form in order to assess the level of each participant beforehand and the training targeted accordingly.

The dates of the courses in 2013 are as follows:

15/04/2013 - 19/04/2013

05/08/2013 - 09/08/2013

The Foundation for Women Entrepreneurs (FWE) is involved in the following EU Funded Projects:



Be(Coming) European

'BeE – Be(coming) European' is a EU-funded project which deals with challenges and opportunities of basic education for adults. Important questions that are addressed during the lifetime of the project are for example: How can basic education be defined, which learning and teaching approaches are successful, how can (disadvantaged) learners be motivated to participate in courses and to learn autonomously, which specific challenges are teachers facing in basic education ...?

The BeE project aims at finding applicable answers to those issues and develops a comprehensive concept of basic education. This concept will enable a flexible adaptation of course content and teaching / learning strategies to individual conditions: to various target groups and their learning styles, to diverse content areas as well as to the different conditions of educational institutions. BeE promotes innovative and flexible learning settings and teaching methods that comprise formal and informal ways of learning (e.g. through sports, arts, game-based learning). This also includes the acquisition of those metacognitive skills, which are necessary for (lifelong) learning.

The specific concept of BeE furthermore stresses the relevance of everyday life issues for learners. It therefore incorporates its concept of basic education into courses, which deal with issues relevant for everyday and work life. BeE thereby intends to develop a course concept, which encourages disadvantaged groups or groups with negative learning experiences to take part in lifelong learning.

The project consortium consists of eight educational institutions from North, Central and South Europe that are characterised by a broad variety of subject areas, teaching and learning styles and target groups. During specific workshops, which are conducted within the project duration, the project consortium works closely together with teachers, curriculum developers and others working in (basic) education to develop and evaluate its specific concept

of basic education. The project has a duration of 2 years: it started^[L]_[SEP] in December 2012 and will end in November 2014. The project has been funded with^[L]_[SEP] the support of the LLP Programme/Grundtvig of the European Union.



Entrepreneurship is considered to be a very important key competence by the European Commission, especially in these times of economic downturn.

Our innovative method is based in a multilingual online environment, where individual learning needs of users meet selected and specified contents, learning objects, collected from the available Open Education Resources repositories in an easy, effective and quick way.

The environment merges different existing technologies, such as expert systems and open source software, to set up a WEB community with the aim of providing the users with a customized training path based on their own learning style, specific needs, learning outcomes and the most effective digitised materials offered freely. The online peer-to-peer community is a place where all users can evaluate the Open Education Resources, share information and opinions on how to use, customize and finally reuse the contents. Today, only a minor part of the ICT potential for supporting innovative pedagogical developments and acquisition of key competences has been implemented in the lifelong learning sector. The STARTUP project therefore aims at developing and analysing an innovative pedagogy and assessment approach, based on Open Educational Resources (OER), to support diverse individual learning pathways and to better assess all types of learning outcomes and future learning needs related to entrepreneurship competences.

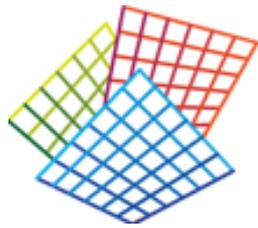
The StartUp project is a 32month project co-funded with support by the European Commission under the Lifelong Learning Programme. It was launched in January 2013 and will run until August 2015, implemented by seven partners from Italy, Spain, Austria, Malta and the UK.

Only a minimum part of the ICT potential for supporting innovative pedagogical developments and acquisition of key competences are implemented today in the lifelong learning sector. The STARTUP project aims to develop and analyse an innovative pedagogy and assessment approach, based on Open Educational Resources (OER), to support diverse individual learning pathways and to better assess all types of learning outcomes and future learning needs related to building entrepreneurship competences.

The specific objectives of the project are to:

- Set up an innovative method for evaluating individual users' learning needs in the entrepreneurial sector

- Provide effective OER corresponding to individual learning needs.
- Set up a peer review and sharing community to ensure the quality of individual learning paths.



UNDER MY WING

SUPPORTING GRADUATE ENTREPRENEURS

“Under My Wing – Supporting Graduate Entrepreneurship” is an EU Funded project under the Leonardo da Vinci Programme – Development of Innovation and represents a new innovation that aims to support the career progression of graduates from non-business related disciplines as entrepreneurs. The project is being led by Meath Partnership in Ireland and the consortium includes partners in Malta, Cyprus, Germany, Spain, Lithuania and Finland.

UMW will design, develop and implement a comprehensive blended learning curriculum that includes:

- A bespoke entrepreneurship curriculum that specifically addresses the needs of graduates
- A business development curriculum that supports the acquisition of a wide range of essential skills
- A pedagogic framework and induction programme that ensures best practice is adhered to by each actor within the partnership model proposed
- A trans-national mentoring framework to support graduate entrepreneurs in their early development years encouraging them to think and act globally in a global economy

UMW will offer a flexible and adaptable business immersion programme placing graduates in vibrant micro-enterprises where they can witness first-hand the diversity of skills necessary to run and manage a business whilst simultaneously developing their own business idea.

Calendar of Events

January

02nd-4th January 2013

Ms. Angele Giuliano and Ms. Jacqueline Bugeja Salaries and Projects

At the beginning of the year Ms. Giuliano and Ms. Bugeja held a meeting to speak about the financial status of the current projects. They also discussed the new projects, which had started the previous November/ December and those, which had finished. With regards to those that had ended Ms. Giuliano and Ms. Bugeja discussed the financial reports and when these were due. They also spoke about payments which were due to be received and those that had to be paid. These kinds of meetings are a series of meetings held between the President and the Treasurer of the Foundation to allocate the different funds for the upcoming year.

03rd January 2013

Meeting regarding EU Funds

All the members of FWE held a meeting at the Foundation for Women Entrepreneurs Premises to have a look at the different funding options offered by the EU as well as discussed possible ways of applying for such funds. The members also discussed the best funding options that apply to the foundation and appointed a few members to take care of finding other opportunities and coming up with ideas to apply for such funding which would also benefit the Foundation for Women Entrepreneurs.

03rd January 2013

Ms. Maryrose Francica meeting with Mr. Claudio Muscat

Ms. Maryrose Francica held a meeting with Mr. Claudio Muscat who was interested in furthering his knowledge regarding EU funding options. He is an established businessperson who wanted to use EU funding to strengthen his entrepreneurial skills and to broaden his business by working with EU funding options available as well as other business incentives available in Malta.

08th January 2013

Skype LLP Creativity and Entrepreneurship

Ms. Maryrose Francica held a Skype meeting with some of the regular partners the Foundation works with in EU Projects. Ms. Francica discussed possible ideas that could be developed in the areas of Creativity and Entrepreneurship. All the partners decided to individually think of possible collaborations and to contact each other at a later stage when ideas that interest all will be established.

08th January 2013

Ms. Angele Giuliano and Ms. Ruth Gatt held a meeting

Ms. Angele Giuliano asked Ms. Ruth Gatt to hold a meeting regarding the future work that the Foundation was envisaging for the next months. Ms. Gatt is a relatively new employee of the Foundation therefore she needed some guidance on what the work will entail. Ms. Giuliano also informed Ms. Gatt with regards to the different EU funding opportunities being prepared for the near future and her role in such plans.

08th January 2013

Meeting with Mr. Martin Farrugia regarding tenders

Ms. Angele Giuliano, Ms. Maryrose Francica and Ms. Ruth Gatt held a meeting with Mr. Martin Farrugia with regards to tenders. The Foundation for Women Entrepreneurs decided to start working on tenders so that the Foundation will be able to broaden its horizon. Mr. Martin Farrugia was called in for the meeting since he offers tender writing services and the possibility of being appointed to do this work for the Foundation was being considered.

09th January 2013

Financial Report

Ms. Giuliano and Ms. Bugeja held a second meeting of a series of meetings, which are necessary at the beginning of every year to discuss the financial status of the Foundation. During this meeting they discussed the wages of the different staff working for the Foundation as well as how to allocate the different tasks of the Foundation to the different staff. This depended on the time that each member could dedicate to the Foundation and the financial means of the Foundation at the time of the meeting.

11th January 2013

Meeting with Ms. AnnaMaria Darmanin

Ms. AnnaMaria Darmanin works a lot for the Foundation by promoting the Foundation and its work around Europe. She also works in the area of project writing to tap into EU funding to keep the Foundation financially afloat and able to give free services to its clients. Ms. Darmanin also works on inviting the Foundation to different EU level events where the Foundation can make use of the different channels of networking. Hence, the meeting with Ms. Darmanin was to get an update on the work being currently performed by Ms. Darmanin and about any plans.

13th January 2013 – 16th January 2013

Start Up Kick off meeting in Rome

Ms. Kerry Freeman and Ms. Giusy Nardo attended the first meeting for Start Up project. Start UP is an EU funded project under the Life Long Learning Programme. The project is led by SOPHia In Action Consulting from Italy, with consortium made up of partners from Austria, Spain, Malta and England.

The project aims at developing and analysing an innovative pedagogy and assessment approach, based on Open Education Resources to support the diverse individual learning pathways and to better assess all types of learning outcomes and future learning needs related to entrepreneurship competences.

The main project objective is the setting up of an innovative method for evaluating individual users learning needs to develop entrepreneurship, providing effective resources and setting up a peer review and sharing community to ensure the quality of the contents. Entrepreneurship is considered by the European Commission a very important key competence, especially in these times of economic downturns. From a practical point of view, it is a multilingual online environment where the individual learning needs of users meet selected and specifically contents, learning objects, collected from the available Open Education Resources repositories in an easy, effective and quick way.

18th January 2013

Ms. Angele Giuliano and Ms. Anna Maria Darmanin held a meeting

Ms. Anna Maria Darmanin held another meeting with Ms. Angele Giuliano regarding the work being done within the Foundation. Ms. Darmanin brought forward a few ideas on how the Foundation can work on different projects to raise more awareness about business start-ups and EU funding methods for those who can benefit from such options. Ms. Darmanin also gave Ms. Giuliano an indication of events that the Foundation might benefit from in the near future.

21st January 2013

Meeting with Mr. Martin Farrugia

Mr. Martin Farrugia had been appointed to work on the preparation for the tender for EIGE. Mr. Farrugia was asked to work at the Foundation for Women Entrepreneur's office every Friday as well as in other time in his own time. Mr. Farrugia will use the time at the office to work on documents that need to assistance of the employees at the Foundation. Mr. Farrugia also asked Ms. Giuliano, Ms. Francica and Ms. Gatt for a number of documents that he needed for the completion of the Tender.

24 – 25th January 2013

Angele, desk research for Under my Wing

Ms. Giuliano dedicated a number of days in researching Marketing aspects relating to the project Under My Wing for the preparation of the course. "Under My Wing – Supporting Graduate Entrepreneurship" is an EU Funded project under the Leonardo da Vinci Programme – Development of Innovation and represents a new innovation that aims to support the career progression of graduates from non-business related disciplines as entrepreneurs. The project is being led by Meath Partnership in Ireland and the consortium includes partners in Malta, Cyprus, Germany, Spain, Lithuania and Finland. UMW will offer a flexible and adaptable business immersion programme placing graduates in vibrant micro-enterprises where they can witness first-hand the diversity of skills necessary to run and manage a business whilst simultaneously developing their own business idea.

29th January 2013

Meeting with Ms. Donia Scicluna

Ms. Maryrose Francica held a meeting with Ms. Donia Scicluna at the premises of the Foundation for Women Entrepreneurs. Ms. Scicluna is one entrepreneur that started her business with the help of the Foundation for Women Entrepreneurs, therefore every once in a while she holds a meeting with Ms. Francica to update her about her progress and to ask for help and advice if necessary.

30th January 2013-Business Breakfast at Radisson

Ms. Maryrose Francica attended a day event at the Radisson Hotel in St. Julians. The aim of the Business Breakfast was to discuss the electoral programme of the Nationalist party with regards to businesses and entrepreneurship. The Prime Minister was also present for the meeting.

31st January 2013

EU Parliament Tender Meeting with Mr. Martin Farrugia

Mr. Martin Farrugia held a meeting with Ms. Maryrose Francica, Ms. Jacqueline Bugeja and Ms. Angele Giuliano regarding the financial aspect of the Tender. All four people worked together to create a comprehensive budget that would cover all expenses necessary for the implementation of the work requested by the tender.

February

04th February 2013

Tender with Mr. Martin Farrugia

Ms. Angele Giuliano, Ms. Maryrose Francica and Mr. Martin Farrugia spent a day to prepare the last documents to submit the Tender on time. Ms. Francica, Ms. Giuliano and Mr. Farrugia worked in collaboration with one another since all their input was necessary for the final product. The tender was submitted on time and later on approved and funded.

04th February 2013

Ms. Maryrose Francica held a meeting with Ms. Grech and Mr. Lentini from Malta Enterprise

“Under My Wing – Supporting Graduate Entrepreneurship” is an EU Funded project under the Leonardo da Vinci Programme – Development of Innovation and represents a new innovation that aims to support the career progression of graduates from non-business related disciplines as entrepreneurs. Ms. Alexia Grech and Mr. Lentini were asked to hold a meeting at the Foundation for Women Entrepreneurs to be informed about the work being done through Under My Wing project. Ms. Grech and Mr. Lentini were asked to disseminate the project amongst their clients at Malta Enterprise.

05th February 2013 – 06th February 2013

Under My Wing Meeting in Malta

Ms. Ruth Gatt and Ms. Maryrose Francica hosted Under My Wing Meeting in Malta. The meeting was over 2 days and was held at the Corinthia Marina in St Julians. During the meeting a way forward for the project was discussed and workshops regarding the content development of the course were held. At the end of the meeting a number of deadlines and tasks were devised and agreed upon amongst all the partners.

06th February 2013

Meeting with Ms. Wilma Huijskes at EESC

Ms. Angele Giuliano attended an introductory meeting with a Dutch NGO, which focuses on social issues related to young people. The meeting progresses with discussions on possible collaboration between the FWE and SocialDNA.

07th February 2013

Ms. Maryrose Francica and Ms. Ruth Gatt Under My Wing information session

Ms. Maryrose Francica and Ms. Ruth Gatt held an information session at the premises of the Foundation for Women Entrepreneurs. A number of people who may be interested in the project were invited to attend. The Foundation for Women Entrepreneurs gave an overview of what the project will be about as well as informed the participants about the course that will be held free of charge for all those interested in starting a business and have recently graduated.

15th February 2013

Ms. Maryrose meeting with Mr. Stephen Ebejer regarding Under my Wing

Ms. Maryrose Francica held a meeting with Mr. Stephen Ebejer, a newly graduate who showed interested in the course being held through the Under my Wing Project. Mr. Ebejer told Ms. Francica about his background and what his aspirations are. Ms. Francica and Mr. Ebejer agreed that they will keep in touch regarding the dates of the course and other necessary details.

19th February 2013

Ms. Angele Giuliano meeting with Mr. Martin Farrugia regarding Tender

Ms. Angele Giuliano and Mr. Martin Farrugia held a meeting to devise a way forward with regards to the EU parliament tender that had been submitted and approved. They devised a plan to make sure that all tasks are performed and that they are ready on time. Finally, the staff members were allocated different tasks and each were informed about their duties.

20th and 21st February 2013

Proof Reading of Proposals

A number of proposals were written applying for EU funding for various projects in which the Foundation for Women Entrepreneurs was a partner. The partners asked the FWE to proof read these project proposals to make sure that the language and grammar used was appropriate and correct. The projects were later submitted.

20th February 2013

Ms. Maryrose Francica and Ms. Ruth Gatt- Promoting Technology in Business Seminar

Ms. Maryrose Francica and Ms. Ruth Gatt attended a day seminar with the aim of promoting ICT amongst entrepreneurs in Malta. During the seminar a number of experts spoke about the importance of ICT in business in a world where ICT prevails. The seminar was intended to get more businesses online using ICT as the main medium for their work and communication. Ms. Francica and Ms. Gatt took ideas which could be passed on to any entrepreneurs who come to the premises for business guidance as well made a number of contacts who can further help these new entrepreneurs.

22nd February 2013

Sending quotations of experts to Mr. Martin Farrugia for Tender

A number of experts were contacted with regards to the Tender. Some of the work that had to be performed within the Tender needed to be done by experts in certain specialized fields therefore a number of experts were contacted to see if they were interested in the work. A number of these sent quotations related to their work to Mr. Martin Farrugia.

25th February 2013

Staff meeting

The Foundation for Women Entrepreneurs held a staff meeting to discuss the different FWE projects, which the Foundation has been working upon for the past months. The staff went through all the deliverables and tasks currently being completed and checked that all deadlines will be met. A plan of the next work that will be due was also devised and all staff members were allocated a number of tasks to do.

March

1st March 2013

Dr. Carlos Bugeja and Dr. Luke Caruana held a meeting with Ms. Maryrose Francica.

Dr. Carlos Bugeja and Dr. Luke Caruana held a meeting regarding the project "Under My Wing". Ms. Maryrose Francica explained what the project is about and asked for their assistance in some of the topics being covered since some of the questions new entrepreneurs have are usually regarding financing and the law. Both agreed to help as best that they could.

6th March 2013

Ms. Maryrose Francica attended a meeting at the Dolmen Hotel

Ms. Maryrose Francica attended a meeting at the Dolmen Hotel with Mr. Panos Miliotis to discuss Start-Up project. Mr. Panos Miliotis is one of the partners who is working with the Foundation for Women Entrepreneurs in Start-Up. The partners spoke to each other about the project deliverables and made tentative deadlines and plans to

collaborate together for the benefit of the project and the achievement of the project objectives.

7th March 2013

Discussion of Quotations for Tender

Ms. Maryrose Francica, Ms. Angele Giuliano and Mr. Martin Farrugia held a meeting to discuss and choose some of the received quotations sent to Mr. Farrugia on the 22nd of February about the European Parliament Tender. During the meeting the quotations were analyzed and decisions on who will be asked to give their service for the achievement of the objectives of the Tender were made.

11th March 2013

Ms. Angele Giuliano held a meeting with Ms. Dianne Tabone

Ms. Angele Giuliano held a meeting with Ms. Tabone who was interested in the work of the Foundation for Women Entrepreneurs since she herself wished to open up her own business. Ms. Tabone and Ms. Angele Giuliano discussed her idea and a way forward and Ms. Giuliano offered Ms. Tabone all the necessary information and her help in the future.

12th March 2013

Staff Meeting about BeE Financial Matters

Ms. Jacqueline Bugeja, Ms. Ruth Gatt, Ms. Angele Giuliano and Ms. Maryrose Francica held a meeting to talk about the financial status and arrangements for the project Becoming European. The meeting was focused on financial matters and details in order to check the financial status of the project as well as all the necessary reporting details necessary to get all the funding from the EU Commission.

20th- 23rd March 2013

Under My Wing Partner Meeting in Finland

Ms. Maryrose Francica attended the meeting for "Under My Wing Meeting" in Finland. During the meeting the details about a way forward for the project were discussed and workshops regarding the content development of the course were held. At the end of the meeting a number of deadlines and tasks were devised and agreed upon

amongst all the partners. The partners were asked to start thinking about the implementation of the UMW course.

26th March 2013

Meeting regarding EIGE Tender

Ms. Angele Giuliano and Ms. Maryrose Francica held a meeting with Mr. Martin Farrugia at the premises of the Foundation for Women Entrepreneurs in order to discuss the new developments regarding EIGE Tender. The work on the tender had been allocated to the necessary experts and deadlines of the different steps of the Tender development were getting closer.

27th March 2013

Staff Meeting

The Foundation for Women Entrepreneurs held a meeting in order to discuss the status of the projects undertaken by the Foundation. The members were all allocated a number of tasks in the last Staff meeting. The statuses of these tasks were discussed and plans about the continuation of the projects were also put forward. The staff made plans to work together in the different tasks and decided to pair up in Deliverables that needed the expertise of more than one person to be completed fully and on time.

27th March 2013

Meeting regarding Becoming European

Ms. Kerry Freeman and Ms. Ruth Gatt held a meeting regarding Becoming European project. The aim of this meeting was to talk about the GRUNTDVIG course that the project is aiming to hold in Malta at the end of the project. Ms. Kerry Freeman gave Ms. Gatt a list of different requirements and details that need to be given so that the course can be sent for approval by the EUPA. She also gave her a list of items necessary for the FWE to be able to upload it on the trainingmalta.com website for advertising.

28th March 2013

Meeting with Ms. Pauline Harkins

Ms. Maryrose Francica held a meeting with Pauline Harkins to discuss her business idea. During the meeting Ms. Francica focused on the skills and background of Ms.

Harkins and introduced her to the course "Under my wings". They agreed on staying in touch and Ms. Harkins express the interested on being informed about the starting date of the course. In the meantime Ms. Harkins will start to work on her business idea and contact Ms. Francica for further assistance and guidance.

April

9th April 2013

Under My Wing Meeting

Ms. Angele Giuliano, Ms. Maryrose Francica and Ms. Ruth Gatt held a meeting regarding the course development and the course dates for Under My Wing. They agreed that each of them will give one of the modules of the course depending on their expertise in the topics proposed by Under my Wing project. They also had a discussion about other people who may be interested in giving part of the course. Ms. Francica informed Ms. Gatt and Ms. Giunliano that she will be contacting these people and asking for their assistance in the course.

14th April 2013

Skype Meeting- Becoming European

The staff members involved in Becoming European were invited to a Skype call with all other project partners to discuss the different Ms. Jacqueline Bugeja held a Skype meeting about Becoming European. The topics discussed were related to the different deliverables as well as financial issues and details of the project, involving several developments within the budgeting aspects.

15th April 2013

Start Up Meeting

Ms. Giuseppina Nardo' and Ms. Kerry Freeman held a meeting regarding Start-Up in order to develop and discuss further ideas and development to be introduced. They discussed the chance of improving the project. They also discussed the different deliverables that FWE is in charge of doing and devised a plan so that all the necessary work is done within the time frame work of the project.

30th April 2013

Start Up Skype Call

Ms. Kerry Freeman held a skype call meeting with Ms. Giuseppina Nardo' regarding the status of the deliverables of Start Up Project. After their last meeting, they updated each other and agreed upon several deadlines to be reached. They discussed the distribution of new tasks as well as the development of new aspects of the project.

May

2nd May 2013

Meeting regarding Tender

Ms. Angele Giuliano and Ms. Maryrose Francica held a meeting with Mr. Martin Farrugia regarding the topic of Gender, the topic being tackled in the EIGE Tender. They went through the different documentation collected by the different people doing the research about this topic and discussed its relevance to the Tender's objectives. They decided to send individual emails to the different researchers around Europe to make sure that the key words being researched were the right ones.

2nd May 2013

Skype Call with Ms. Marina Larios

Ms. Maryrose Francica held a Skype call with Ms. Marina Larios, the coordinator of the Tender who needed to be updates about the meeting held earlier on amongst Ms. Francica, Ms Giunlano and Mr. Farrugia. Ms. Francica discussed the previous meeting with Ms. Larios who agreed with the decisions taken by the the Foundation of Women Entrepreneurs.

15th May 2013

Start-Up meeting

Ms. Kerry Freeman held a bilateral meeting with Ms. Maryrose Francica who was appointed to take over Start-Up project. Start-Up project falls better within her field of expertise therefore it was deemed fit that she took over the management of the project at the FWE. Ms. Freeman gave Ms. Francica a run through of the project so that she could take over more early.

16th May 2013

Staff Meeting

The Staff meeting was held to see that all the deadlines set in the last meeting were obeyed. The Staff gave an update about the various projects and work that they are working on and the deliverables that will soon be ready and sent to the different partners for approval. Project reports and financial reports were discussed and the deadlines of these were communicated.

27th May 2013

Skype Call with Ms. Giuseppina Nardo

Ms. Francica held a bilateral Skype Call with Ms. Giuseppina Nardo regarding some updates about Start-Up. Ms. Nardo is helping the Foundation for Women Entrepreneurs in this project by doing research and collating information necessary for the achievement of the project's objectives. Ms. Francica and Ms. Nardo updated one another about the progress of their work and decided to keep each other updates by email.

June

13th June 2013

Skype Call with Ms. Giuseppina Nardo

Another Skype call was held with Ms. Nardo who was in charge of doing some research and collating it into a report for the project Start-Up. This time Ms. Giuliano and Ms. Freeman were added to the call so that all the people involved in the project were updated about the project's progress, and the work that is being delivered and/or expected.

13th June 2013

Skype Call with Ms. Zivile Nakciuniene

Ms. Maryrose Francica held a bilateral Skype call with Ms. Zivile Nakciuniene regarding Under My Wing Project. They discussed the program of the course as well as updated one another about the progress of the project in their respective countries. They also discussed possible problems that they might encounter whilst working on the project and ways on how these can be overcome.

13th June 2013

Meeting regarding Under My Wing

Ms. Angele Giuliano held a meeting with Ms. Maryrose Francica regarding the course of Under My Wing in order to update each other about the work that has been done within the project. Furthermore they looked into the module prepared by the Foundation for Women Entrepreneurs and discussed the module's aims, objectives and content to make sure that it is in line with the project's aims and objectives.

21st June 2013

Skype Call with Ms. Giuseppina Nardo

Ms. Giuseppina Nardo found a difficulty whilst doing research for the project Start Up. Due to this she asked Ms. Francica to hold a Skype call together so that this issue can be discussed and possibly resolved. Ms. Francica helped Ms. Nardo and they finally came to an agreement. This made it possible for Ms. Nardo to move forward in her work.

26th June 2013

Staff Meeting

The Foundation for Women Entrepreneurs held a staff meeting to discuss the development of new possible projects in the next years. The staff talked about possible areas the Foundation could work and collaborate in, in terms of staff expertise as well as financial capacity. After discussions the staff came to a decision they would keep on working on the new objectives of the Foundation.

27th June 2013

Skype Call with Start Up

Ms. Angele Giuliano held a Skype call with the partners of the project Start Up to discuss the financial issues of the project since the Progress report and the financial report was soon going to be prepared. She also asked the coordinator about the next payments for the project and the dates of the next payments.

27th June 2013

Meeting regarding Tender

Ms. Ruth Gatt and Ms. Kerry Freeman were asked to work as researchers and to make a compilation of International and European documentation regarding gender equality. They were given an overview of what the Tender is about and what the end result is.

Finally deadlines for the completion of the work were set and further queries were asked and answered via email.

July

4th July – 5th July 2013

Start Up Meeting at the Dolmen Hotel, Malta

The Foundation for Women Entrepreneurs hosted the second partner meeting of the StartUP project in Malta. The meeting took place at the Dolmen Hotel & Spa in Qawra. Angele Giuliano (FWE) as the President of the Foundation and Paolo Degasperi (SOPHIA) as the coordinator of the project welcomed everyone to the first all-partners interim meeting in Malta. The partners of the project come from Italy, Austria, Spain, the United Kingdom and Malta. All partners were represented at the meeting. .

During this meeting the partners discussed what has been done since the last meeting in Rome and devised a strategy for the tasks and deliverables that still needed to be implemented. It was agreed and decided that the next partner meeting will take place in Vienna, Austria in April 2014.

22nd July 2013

Skype Call with EIGE

Ms. Angele Giuliano, Ms. Maryrose Francica and Mr. Martin Farrugia held a Skype call with EIGE in order to get a clear indication of what EIGE are expecting in terms of documentation and the cataloging procedures of each of these documents. They also talked about future face to face meetings as well as possible deadlines for the different steps for the cataloging procedures.

29th July 2013

Skype Call with EIGE

Ms. Maryrose Francica held a Skype meeting with EIGE. After their last meeting together some progress had been done and Ms. Francica decided to keep EIGE updated so that each step is fully understood and done in the best way possible. Further discussions about the face-to face meetings to be held were also part of this meeting.

August

29th August 2013

EIGE Meeting

Ms. Angele Giuliano and Ms. Maryrose Francica invite Mr. Martin Farrugia for a meeting regarding the updates given by EIGE in the last Skype calls held. The participants discussed the different issues such as the cataloging procedure, the faceto face meetings and so on. Finally Mr. Martin Farrugia updated Ms. Francica and Ms. Giuliano regarding the progress being done by the researchers.

29th August

Meeting with Mr. Oliver Mamo

Mr. Oliver Mamo is in charge of the National Library of Malta and an expert cataloguer. The Foundation for Women Entrepreneurs invited Mr. Mamo to take part in the Tender by helping us in the cataloging stage of the Tender. Ms. Angele Giuliano, Mr. Martin Farrugia, Ms. Kerry Freeman, Ms. Annalise Duca and Ms. Ruth Gatt met Mr. Mamo at the National Library where they discussed a possible collaboration and the work that this entails.

September

2nd September 2013

Staff Meeting

The monthly Staff meeting was held once again at the Foundation for Women Entrepreneurs. As usual the employees of the foundation put forward all the work that had been completed during the previous month, the work that they are currently working on and any other business. At the end of the meeting deadlines were set and all were informed about the progress of the projects of the Foundation for Women Entrepreneurs.

13th September 2013

New Tenders

Ms. Maryrose Francica and Ms. Angele Giuliano invited Mr. Martin Farrugia for a meeting at the premises of the Foundation for Women Entrepreneurs to discuss further collaboration in future Tenders. They looked into a few Tenders that the foundation could be part of and discussed possible ways to go about finding partners and completing the work requested.

26th September 2013

BeE Skype Call

Ms. Ruth Gatt took part in a Skype meeting held by the partners of Becoming European where they discussed the project's website. During this meeting they focused on the technical aspects of the website, possible changes, improvements, and translation of materials. In addition, they also made it a point to devise a plan so that the website is properly disseminated once finished.

30th September 2013

Enterprise Consultative Council at Phoenicia

Maryrose Francica attended the Enterprise Consultative Council meeting representing the Foundation for Women Entrepreneurs. The Consultative Council meeting took place at the Hotel Phoenicia, Floriana on Monday 30th September 2013.

The meeting started with an address from the Permanent Secretary (MEIB) the Ministry for the Economy, Investment and Small Business. Dr. Nadine Sant, Chair of the Family Business Act Committee moderated the discussion on the Update on Family Business Act.

The second part of the meeting focused on Factoring Arrangements and input was given by various Banks' officials from HSBC Plc., and Fimbank. At the end of the meeting an agenda for the next Enterprise Consultative Council was discussed and agreed upon.

October

11th October 2013

Meeting at OPM regarding Business week at Castille

Following the success of the previous year's Female Business Cafe, the Foundation for Women Entrepreneurs was again invited by The Ministry for the Economy, Investment and Small Business to participate in the 2013 SME week to be held towards the end of November 2013. F.W.E. will focus on female entrepreneurship and female start ups. Maryrose Francica met with Cheryl Haber and people from the Office of the Prime Minister to discuss the logistics organisation for the 2013 SME week which was scheduled to be held at Auberge de Castille.

15th October 2013

Team Europe Seminar at Radisson Blu St. Julians

As part of Team Europe, Maryrose Francica attended a training session organized by the European Commission Representation in Malta. The training took place at the Radisson SAS St Julians and was conducted by the Foundation for Human Resources Development. The training was a one day event and focused mainly on different types of communication and negotiating skills to enable Team Europe members to pass on their message in a coherent and interesting way.

November

1st November 2013

Staff Meeting

The staff of the Foundation for Women Entrepreneurs held a monthly meeting to update one another about the project deliverables that are currently being implemented and prepared. The Foundation for Women Entrepreneurs was working on a number of projects and being the end of the year some of these will require an annual progress report and a financial report. Due to this, this meeting served as a way of seeing that all is progressing well and that all work will be delivered on time at the end of the year.

6th November 2013

Conference about Women in International ICT Research

Ms. Angele Giuliano attended an International Conference in Vilnius, Lithuania under the auspices of the Lithuanian presidency of the EU focusing on the contribution of Women in the ICT sector and how this can help the economic recovery of Europe.

20th November 2013

Female Business Café at Palazzo Zondadari, Merchants Street Valletta

Ms. Angele Giuliano and Ms. Ruth Gatt participated in the Female Business Cafe held at Palazzo Zondadari. The Foundation for Women Entrepreneurs participated in this event together with other entities which could help in the starting of a business such as BOV, HSBC, Malta Enterprise, MEPA and so on. During this event the Foundation for Women Entrepreneurs talked to woman on a one to one basis and held a number

of workshops to help women to start thinking seriously about their businesses. A number of new members registered with the Foundation on the day as well.

December

10th December 2013

Skype Call for BeE

A Skype call was held with all the partners of the project Becoming European. The purpose of this meeting was due to the fact that the end of year report was due therefore the partners felt that they needed to discuss certain issues and update one another about the progress of the project in their countries. At the end the partners came to an agreement about the deadline of the financial and the progress report as well as confirmed their participation to the next partner meeting in Malta.

12th December 2013

Staff meeting

The last staff meeting of the year was held at the premises of the Foundation for Women Entrepreneurs to close any loose ends and to make future projects for the next year. During this meeting various project deadlines, reports and financial issues were discussed. The staff was also invited to start thinking of new projects which the Foundation can take part in, in the next year. Projects ending with this year were also discussed and it was made sure that all was in order with regards to outputs of these projects.